

Curran Gardner Township Public Water District Minutes
Board of Trustees Regularly Scheduled Board Meeting
Tuesday, February 11, 2014 – 7:00 p.m.

CGTPWD Administrative Office
3384 Hazlett Road
Springfield, IL 62707

Board members present: Chairman James Mitchell, Vice Chairman Todd Folder, Trustee Diana Valois, Trustee Bob Green, Trustee Eric Oswald, Trustee Carol Helmerichs and Treasurer Scott Schuett. Also present was Engineer Max Middendorf and District Manager Bob Beard.

Guests include: Carolyn Spann, Rose Hammitt, Mike Hammitt, Bob Dalton, Jim Mayes, Al Beyers, Dan Kerns, Dennis Dorr, Mary Folder, Dave Maybe, Kurt Taraba and Tom Spann.

CALL TO ORDER

The February 11, 2014 meeting of the Curran Gardner Township Public Water District's (CGTPWD) was called to order at 7:00 p.m. by Chairman Mitchell at the CGTPWD Administrative Office.

1. The Pledge of Allegiance was said. Chairman Mitchell introduced an applicant, Jessica Ryg, for the board's secretary position. A motion was made by Trustee Bob Green and seconded by Trustee Diana Valois. A roll call vote was taken and the motion carried.

Todd Folder: Yes

Bob Green: Yes

Carol Helmerichs: Yes

Jim Mitchell: Yes

Eric Oswald: Yes

Diana Valois: Yes

2. Secretary

Betty A. Johnson presented the minutes of the January 14, 2014 meeting for approval. Trustee Eric Oswald and Trustee Todd Folder made recommendations for clarifications and corrections. A motion was made by Trustee Eric Oswald to accept the amended minutes with noted corrections and Trustee Carol Helmerichs second the motion. The motion carried.

3. Treasurer

A. Budget Report – Treasurer Schuett presented the trustee budget report with handouts. He referenced that we are $\frac{3}{4}$ the way through the fiscal year. He pointed out that water revenue was at 76% and total

income for January was at 75%. An adjustment was made to reflect the correct amount budgeted for the Springfield-Loami Phase of \$220,548.05 (was \$641K+). The adjustment brought the budget-to-actual to a closer reflection of the year-to-date. Expenditures are in line with the budget-to-actual. Mr. Schuett finished by explaining that the cash balance in our general account is low, but our reserve accounts are in good shape. Trustee Carol Helmerichs made a motion to approve the budget report. Trustee Diane Valois second the motion. The motion carried.

B. Bills Approved Report – Treasurer Schuett said over 50 bills were paid. There was discussion about the advertising bill which ran for ten weeks in the South County Publications regarding trucks for sale.

Treasurer Schuett explained to the board that we did not lock in a propane price for the 2013 – 2014 winter season. It is possible we may have a large expenditure ahead with the past weather conditions, thus he has proactively reprogrammed the thermostats.

Chairman Mitchell asked about expenditure on line 18 which in reference to A-1 Lock re-keying.

Trustee Folder questioned Line 38; \$48 to ICLS for internet and Treasurer Schuett explained it was for renewal of our website's search engine. Max Middendorf explained it was a fee-based service which assists with getting your name (or URL) to the top of a certain search engine. This is not a new bill and already in the system.

Trustee Folder also asked about line 58; Water Tank. Treasurer Schuett said we were using Aaron Smith's tank and it was damaged so it needed replacing.

Trustee Folder noted to the board that the exact amount of the attorney's fees for arbitration with the union was \$12,887.50 and climbing.

Trustee Bob Green made a motion to approve pay the bills. Trustee Carol Helmerichs second the motion. The motion passed.

Trustee Todd inquired about the COLA rates which were mentioned in the last meeting. Treasurer Schuett explained that the rate was COLA + ½ of a percent so the base increases by \$0.66.

Trustee Folder then asked Treasurer Schuett about the numbers for CWLP and Loami. Treasurer Schuett adjusted it due to the project.

Trustee Folder asked about CWLP flushing water. It was explained that it is still being investigated.

4. Manager's Report

Manager Bob Beard reported that well #1 was scheduled to be treated and will be back on line pending the weather and snow conditions. Well #6 was addressed last month. To recap, the bid of \$1,700.00 by Brotcke Well & Pump to conduct a downhole video inspection was based on them having a well rig on site to perform the rehabilitation. Since the rehabilitation was put on hold in order to be bid, Brotcke pulled their equipment off the site. The RFP that went out was for rehabilitation and videoing of Well #6.

Before going forward with this step, Manager Bob Beard will try to chlorinate Well #6 again and let it sit overnight. If that does not work, he will have the contractor surge the well. .

The replacement valves have been installed in the water plant.

Work on the new SCADA system continues. It is a work in progress.

Bradfordton Elevator's bulk water station has been installed and online.

The Farmingdale bulk water station's solenoid valve was replaced and an order was put in for a replacement water meter which can be remote read.

Moving forward on finalizing the CWLP – Loami project. We are ready to proceed with tapping, pending weather conditions.

Both Pleasant Plains Emergency Interconnections and the Spalding Orchard Road extension are in the works, but pending seasonal conditions. Four houses encompass Spalding Orchard Road water main extension.

Manager Beard reported that there was a repair done on a water leak on New Salem Church Road. He noted some of the meters have been freezing with the weather.

The axle was replaced on the service trailer.

Interviews continue for the office manager vacancy.

The truck bids were opened. The highest bid for the 2002 Chevy S-10 was \$358.00 and highest bid for the 2001 Chevy Silverado was \$855.00. Chairman Mitchell put the offer and acceptance under new business.

5. Engineer's Report

Engineer Max Middendorf spoke about the rehab bids for Well #5. One bid was a couple thousand dollars less than the original proposal. The total base bid was \$19,900.00 which includes two videos, one pre-video before doing any work and one post-treatment video.

Mr. Middendorf submitted pay request #4 to Advanced Automation for the SCADA systems in the amount of \$12,487.50 (10% retainage withheld). This takes the job to 95% complete. Chairman Mitchell asked when the SCADA would be up. Mr. Middendorf said there was a time frame for completion by the contractual deadline.

Manager Beard brought up Booth Road. They spoke to the land owner about the testing, which did not show anything out of the ordinary since he is the only homeowner having an issue. Mr. Beard believes they should loop the system which may solve the issue. It's only a half of a mile to complete the loop.

6. Chairman Report and Committee Report

Chairman Mitchell said last month that Trustee Oschwald made a motion that Manager Beard receive \$500.00 for extra duties performed for the month of January. Trustee Oschwald then addressed Manager Bob Beard for an update. He stated that the temporary office assistant has past experience with the programs, so workload has lightened up. The new help is working a full week.

Chairman Mitchell received a call from Springfield Township stating a letter was sent to all residents of Springfield Township Phase II water main extension explaining the surcharge and effective date of January 1, 2014.

Trustee Folder said the Well Field Committee will meet Thursday, February 13, 2014 at 1:00 p.m. It is during the day to include our staff's participation in the meeting.

Trustee Folder strongly suggests that the board take advantage of the water board training course that is offered by the IRWA and free of charge.

Trustee Folder announced he has learned that the CCR can be put on the website now. It is a new concept with IEPA and called ECCR. We will need to contact the IRWA for the correct verbiage that needs to be printed in our water bills which informs our customers of the new ECCR. This will save money by not having to publish it in the newspaper.

Chairman Mitchell spoke about Deer Run and the contract. The District will collect the money from Deer Run participants. He explained it will be similar to the Northwest Contract with weather permitting for the start date

7. Guests

Guest Carol Spann (Deer Run project) had a concern about the timing of the project. Her main apprehension is the people who have prepaid for the pipe do not have any input about the time frame and how the project schedule lines up with other projects. Jim Mayes, a Deer Run guest, indicated that he understood there was a Spaulding Orchard project in the schedule and inquired about the timeframe for the Deer Run project in relation to it, among other projects. Chairman Mitchell said that they will start on the Pleasant Plains – Deer Run projects as soon as the weather clears. The crews need to clear quite a bit of brush. Chairman Mitchell asked Manager Beard the order of the proposed projects. Manager Beard explained that the project at Spaulding Orchard is a straight run should take approximately 4 – 5 days. He feels that they may be able to make this dig prior to the ground thawing completely and may go this direction before they move to the Pleasant Plains – Deer Run project. Jim Mayes asked for a general time frame for laying pipe on Deer Run Road and whether it would be specifically in June, July or August. Manager Beard feels it could be done in summer, pending weather. Mr. Mayes asked if the crew would be pulled off for any reason. Chairman Mitchell said if there was a water emergency, then the crew will be pulled off, but most likely if they start on the job then they will continue on the job. Mr. Mayes again asked if there were ideal weather conditions, what the time frame would be. Manager Beard felt that once on the project it would take two months. There is a spot on

Franklin – around a corner – near the cornfield – which will have to be dry. Mr. Mayes further asked what the time frame would be after the District had main laid to Cemetery Road. Chairman Mitchell said they would like to get this done by mid to late summer.

Al Beyers asked when the Wesley Chapel Road project would be considered to be put back on the schedule. Manager Beard explained that this project has extra particulars such as boring, standing water and trenching, but it has to wait until conditions improve and the soil dries out.

Mr. Beyers asked about the pricing of PVC and expressed his concern about the fluctuation of price per foot and how much was needed for the job.

8. Old Business

Trustee Folder spoke about the ongoing union contract negotiations. The next meeting is Wednesday, February 19 at 5:00 p.m. at the Teamster's Hall. Trustee Diana Valois asked what the discussion is for that meeting. At this time the union provided Curran Gardner Township Public Water District with a financial proposal.

9. New Business

Trustee Folder made a motion to authorize Chairman Mitchell to proceed with Brotcke Well & Pump's bid for Well #5 work in the amount of \$19,000. This includes two videos, one pre-video before doing any work and one post-treatment video. Trustee Eric Oswald second the motion. A roll call vote was taken and the motion carried.

Todd Folder: Yes

Bob Green: Yes

Carol Helmerichs: Yes

Jim Mitchell: Yes

Eric Oswald: Yes

Diana Valois: Yes

Trustee Folder made a motion to execute pay order #4 for \$12,487.50 to Advanced Automation for the purpose of the new SCADA system. Payment is net of 10% retainage. Trustee Diana Valois second the motion. A roll call vote was taken and the motion carried.

Todd Folder: Yes

Bob Green: Yes

Carol Helmerichs: Yes

Jim Mitchell: Yes

Eric Oschwald: Yes

Diana Valois: Yes

Trustee Folder asked about Manager Bob Beard's stipend. Chairman Mitchell asked if there was a motion regarding it. It died due to lack of motion.

Trustee Folder mentioned the truck bids were not on the agenda, but the Curran Gardner Township Public Water District Board should decide if they accept the bids. Trustee Eric Oschwald moved to close bids and put it on the agenda for next month. Trustee Folder second the motion. The motion carried.

Chairman Mitchell said that there are a number of customers who receive our water, but do not have the opportunity to vote for a Curran Gardner Township Public Water District Trustee. He explained that the State's Attorney office would have to assist on getting these customers the legal right to vote. Trustee Folder provided some background in regard to the City of Springfield annexing certain areas into the city. The majority of the Board felt these customers should have the right to vote. Trustee Oschwald believes that there are some people who have voting rights but do not have water; these customers should not be ignored. More research is needed with regard to subdivisions, city limits and number of households eligible. Chairman Mitchell has the consensus of the board to explore the topic.

Regarding the board vacancy, Chairman Mitchell asked the three individuals who shared their resumes with the board to address it.

1. Mr. Dennis Dorr said he served for about twenty years as a member of Curran Gardner Township Public Water District. For twenty-five years he worked with Roberts Foods and while he was there, he served as a union steward, a position which is not compensated for ten years and he also was involved with the labor negotiating team every third year during employment. He always thought of Curran Gardner Township Public Water District as an important job and a job that needs to be done. He knows being on a board is an involved process because he is currently serving as the president of an organization affiliated with the Catholic Church. He was driven to seek the position because when he put his name in Mr. Dalton was the only candidate. Mr. Dorr did not feel Mr. Dalton was qualified to be a candidate for trustee because last year he was removed by the electorate. Mr. Dorr feels that sometime between that date and another date Mr. Dalton entered into a backdoor deal that would circumvent the process to be back on the board. He believes this would bypass the board's duty to have input on that decision. Mr. Dorr considers that kind of attempt should disqualify him and this ultimately motivated his personal candidacy. Since then he has learned that Mr. Taraba's interest in the position. He said he seems to be a fine man who has a desire to see the best interest of the board, thus Mr. Dorr no longer has a strong desire to be on the board and would like to respectfully withdraw his name.
2. Bob Dalton was recognized as the past chairman by Chairman Mitchell who said he served for ten years and has an engineering degree and also acted as the interim manager at the Curran Gardner Township Public Water District. Mr. Dalton started with the district when his home wasn't even located in the district, but he said he got that taken care of and things have

progressed since then and he said he continues to strive for the betterment of the district. He feels he is qualified and looks forward to working with everyone.

3. Kurt Taraba has lived in the area for thirty years. He has a varied past career in military, phone company and police department, although he is retired now. He has experience as a lineman when he worked for the phone company, from down low with sewers to poles in the air. He has a little bit of understanding of what it is like to work in the field. His main interest is to serve and give something back to the community. He would like an aggressive look at future to assure growth at the Curran Gardner Township Public Water District. Mr. Taraba said he served on Springfield Police Force for seven years. He also served as the Pleasant Plains Sargent for eight years and the Chief of Police at the Palmyra Police Department.

Trustee Carol Helmerichs nominated Bob Dalton for Curran Gardner Township Public Water District Trustee and Trustee Diana Valois nominated Kurt Taraba for Curran Gardner Township Public Water District Trustee.

Chairman Mitchell asked for a roll call vote on Bob Dalton.

Todd Folder: No

Bob Green: Yes

Carol Helmerichs: Yes

Jim Mitchell: No

Eric Oswald: Yes

Diana Valois: No

Since there was a tie so the board will vote on the second nomination.

Chairman Mitchell asked for a roll call vote on Kurt Taraba.

Todd Folder: Yes

Bob Green: No

Carol Helmerichs: No

Jim Mitchell: Yes

Eric Oswald: No

Diana Valois: Yes

Chairman Mitchell said there was a tie on both candidates and hoped they could put names in a hat, but after consulting with the District's attorney, he said the candidate must be appointed by the board. Therefore, this position must be tabled until next month until the board can vote again.

10. Adjournment

Chairman Mitchell asked if there was additional business before the board. He then adjourned the meeting.

Minutes submitted by Jessica Ryg